



STEM Booster Club General Meeting Agenda
January 18, 2024 at 6:30 PM
Martin High School Library, Arlington, TX

1. Welcome (President Allyssa Wheaton-Rodriguez) - meeting called to order at 6:43pm.
2. Minutes of November STEM Board Meeting (Jana Monroe) - were read a motion was made by Allyssa Wheaton-Rodrigues to approve the minutes as read. Motion Passed and minutes will be submitted to Martin HS.
3. Treasurer's Report (Joy Shazima) - ending balance for December is \$48075.00. We have received \$6390 in membership dues, our t-shirt item below budget, but our website fees are up. We have issued our part of the SSCP donation of \$6000 as well.
5. STEM Academy Co-Coordinator Updates for Board (Mr. Forsythe and Ms. Taylor) - Jeff Foreythe reported that the applications for next year's incoming students are now closed. They will begin the process of selecting students on the 26th, then send out the invitation for interviews to those selected by the 29th. The interview process will be February 5 - 6th. Then they will compile a list of their first choice students by the 9th of February. Then the list of second choice students will be sent the following week, and third choice students will be notified the week following that. Students have until March 6 to accept their position in the STEM Academy. We will have around 175 students.
6. Officer Reports
 - a. President (Allyssa Wheaton-Rodriguez)–Nominating Committee appointments at Gen'l meeting spring meeting elections need 5 people
 - b. 2nd VP Fundraising (Natoya Lee) - reported that the January 8th On the Border Spirit Day went well, and the process was easy. We needed \$150 to get 20% and we had \$467 so we earned \$95.32. She announced our Kendra Scott-2/9/24 fundraiser. She is needing help to promote the event and get helpers to be in the store. They are putting together a special stem collection. The event will be held online and in store
 - c. 3rd VP Communications (Sarah King) no update instagram acct has been set up.
 - d. 4th VP Volunteer Coordination (Ines Roach) no update

e. 5th VP Membership (Sydney Pham) reported that we currently have 113 members. It was decided that we need to update our membership form for the incoming freshman and that we need to differentiate between this year (23-24) and next year (24-25) for what dues they are paying for. It was also suggested that we could have two separate links for membership on google form for them to specify what year they are paying dues for.

f. 6th VP Hospitality (Erlene Scharff) - reported that they will be providing dinner for the interviewers on February 5th - 6th. They will be doing a luncheon after spring break, maybe around March 27th. They would like to add a STARR breakfast in May and a snack bag instead of a breakfast to scaled back for budget purposes on April 9th - 10th. If anyone has connections to get items donated please do so to help with the cost of doing these fun things for the staff and students.

g. 7th VP Student Activities (Tasneem Ebrahimji) - announced that the STEM Conference went well. The Hospitality breakfast was well received. She is working on a free play activity, and another UTA basketball activity. She would also like to do a Park Playdate in the Spring. The Banquet planning is underway. The date is April 21st which is a Sunday. They are working on reserving the catered meal. Because of rising costs the price of the tickets will increase this year to \$45 per person. The theme is likely to be "You're a Star" the banquet deadline to purchase tickets around April 1st.

h. 8th VP Programs (Donna Winchester) - Auction time!!! Donna announced that she had letters to give to businesses and a Tax form for the business to write off donations. She has compiled a list of businesses that were used last year and she needs a team of 6 or 7 people to help contact the businesses. She passed a basket around to implement a new idea, or board members and parents to donate something to the Auction. Please have your donated item in by March 22nd. The auction will be April 4 - 7th. Item pick up will be Tuesday or Saturday. The T-shirt contest will be done again for next year's design.

7. Other Business - We need volunteers to form a Nominating Committee. Volunteers are: Donna Winchester, Laura Farnell, Tasneem, Brandi Villanueva, Allyssa Wheaton-Rodriguez. We will be voting on bylaws at the next general meeting as well to pass new bylaws.

8. Next General Meeting - April 11, 2024 @ 6:30p

Meeting adjourned: 7:20pm